City of Seattle

Mayor Edward B. Murray

Proclamation/Greeting Request Form

Please complete the form below to request a proclamation. If you have draft language or a proclamation from a previous year, please include it with your request.

Today's date: _____

Requestor name and organization: _____

Requestor mailing address, phone number, and email:

_____

_____

Proclamation/greeting date(s): _____ *Minimum of 2 weeks advance notice.*

Requested completion date: _____

Proclaiming: Day___ Week___ Month___

Has this proclamation/greeting been issued in previous years? Yes___ No___

Please list 3-5 points that you would like included in the proclamation/greeting: